

Sample Shipments

Guidelines to ensure the successful delivery of your samples.

Shipping Days

Shipping on Monday or Tuesday is recommended to allow enough time for customs clearance and delivery prior to the weekend.

General Shipping Tips

- Include enough dry ice for 3 to 4 days
- Always include a detailed Proforma Invoice with details of your goods and the estimated value of the goods
- When evaluating the amount of time needed to ship your package, always add an extra day for customs clearance
- Send the tracking number of your package and a copy of the proforma to your Project Manager, we will track shipment in transit
- Always pack in a triple-layer packaging method, for example, Eppendorf wrapped in absorbent paper, in a screwed 50 ml Falcon tube sealed with parafilm, the Falcon is then placed in a styrofoam box

Identify Your Samples

We receive many customer samples each day. Our sample intake process requires each piece of the shipment to be labeled with the following information:

- Your name
- Your affiliation
- Number of samples
- A brief description of the samples
- Any additional information

Shipping Providers

In our experience, both Fedex and UPS do a great job on shipments from the US to Canada. For shipments from Europe, please note that DHL Canada does not carry dangerous goods (i.e. dry ice). Please follow carrier rules for dry ice shipment as it is classified as dangerous goods.

<u>Guide for biological samples from Fedex</u>

Guide for biological samples from UPS

UPS: Biological Substances may include human or animal excreta, secreta, blood and its components, tissue and tissue fluids, etc. being transported for diagnostic or investigational purposes.

If your samples are in limited supply and very precious, World Courier and other vendors can assist you with temperature-controlled shipments.

Proforma Invoices

Describe the material as clearly and simply as possible using language like "for analysis and research, no commercial value". The correct description of pathogen-free samples is EXEMPT HUMAN / ANIMAL SPECIMEN.

Harmonized Codes

These codes help customs understand what is in the package.

• Plasma/blood/serum: 3002.90

• Tissues: 3001.90

Prepared samples: 3822.00.1090

• Other samples for analysis 3822.00.00.30

Additional Documentation

Including a material safety data or certificate of conformance is always good, even if the shipper's declaration is not necessary for exempt specimens.

Valuing Your Shipment

Minimal per item price is the price of the samples container (e.g. tubes). Usually, an Eppendorf tube is worth less than \$1, so there is no use putting more than that. But writing \$0 value items usually raises flags.

Our Shipping Address

Allumiqs 975 Rue Leon-Trepanier Sherbrooke, Quebec JIG 5J6 Canada T: (844) 204 6734

Alternative shipping route for US customers

For customers with US-only shipping restrictions we work with a broker based in the US to clear shipments across the border. In these cases, please ship to:

Allumiqs c/o Livingston International 395 Casswell Ave, Door C Derby Line, VT 05830 USA

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Disclaimer: These are guidelines only. The shipper is always responsible for proper identification, packaging, labeling, and following transportation rules when shipping samples.

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